

**FINAL SUMMARY MINUTES – REGULAR MEETING – MARCH 22, 2011
ELMWOOD PARK BOARD OF EDUCATION**

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7Following are Final Summary Minutes of the Regular Meeting held by the Elmwood Park Board of Education on Tuesday, March 22, 2011, immediately following the Public Hearing scheduled for 8 p.m. in the Memorial High School Media Center. Official more detailed minutes, are maintained in the Office of the Board Secretary.

The Regular Meeting of the Elmwood Park Board of Education was opened at 9:51 p.m. following a two minute recess after the Public Hearing. Present were: Louise Gerardi, Claire Kalinowski, Lori Sproviero, Sandra Balistrieri, Michael Bufis, Arlene Perna-Rudmann, and Jennifer Pellegrine. Douglas DeMatteo arrived and was seated at 6:36 p.m. Keith Cannizzo was absent from the meeting. Also present were Richard D. Tomko, Superintendent of Schools, and Mrs. Patricia Otten, Confidential Executive Secretary, for the taking of minutes.

The Statement of Compliance is hereby incorporated. “The Work Meeting of the Elmwood Park Board of Education is scheduled for Tuesday, March 22, 2011, at 6:30 p.m. in the Memorial High School Teachers’ Room... The March Regular Meeting of the Elmwood Park Board of Education will take place on Tuesday, March 22, 2011, immediately following the Public Hearing.”

The meeting was opened to the public at 9:52 p.m. and closed to the public at 9:54 p.m... The following individuals addressed the board during the first public portions of the meeting:

<u>Name</u>	<u>Address</u>	<u>Topic</u>
David Golabek	74 Godwin Avenue	Budget

ACKNOWLEDGEMENTS

Mr. Richard D. Tomko, Superintendent of Schools, congratulates and recommends that the board of education ***acknowledge the achievement(s)*** of the following students for being selected as ***Students of the Month*** for February 2011.

Gilbert Avenue School

<u>STUDENT NAME</u>	<u>GRADE</u>
Samuel Montanez	Pre-K
Robert Barlow	Pre-K
Shane Smith	K
Isabella Gjorgoski	K
Lanie Fraunberger	K
Ciara Culbreath	1
Nour Khasawneh	1
Mari Lomidze	2
Carly Ihnat	2

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Isaac Carrasquilla	3
Kobe Martinez	3
Kyle Murphy	4
Angeleah Ojeda	4
Erika Mora	5
Almin Brdarevic	5
Maximilian Krejpowicz	5

Gantner Avenue School

<u>STUDENT NAME</u>	<u>GRADE</u>
Mirelle Potemkin	Pre-K
Madison Martin	K
Peter Fasolo	K
Emilija Risteska	1
Monika Radziszewska	1
Shreya Patel	2
Anthony Azzoline	2
Claudia Haxhiu	3
Michael Nowobilski	3
Mateusz Michalak	4
Gregory Guzman	4
Alex Modzelewski	5
Jihan Vaghashiya	5
Quamir Ritter	1,2,3
Natalia Angelkoska	4,5

Sixteenth Avenue School

<u>STUDENT NAME</u>	<u>GRADE</u>
Andrew McKenna	Pre-K
Anthony Lamourt	Pre-K
Swina Patel	K-2
Jayden Rafailov	K-3
Jordan Ulatoski	K
Ahad Shafique	K
Veronica Kalinowski	K
Melanie Fajardo	1

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Monali Thaker	1
Lexi Morello	1
Diana Kucevic	2
Anindita Sisodiya	2
Elian Ramadani	2
Gabriella Biskup	3
Kena Patel	3
Hira Baig	3
Subhana Ahmed	4
Roman Andrach	4
Sierra Gonzalez	5
Denise Ingui	5
Eftihia Pallis	5

Memorial Middle School

<u>STUDENT NAME</u>	<u>GRADE</u>
Jacob Raghoobar	6
Aviana Ingui	7
Michael Iasiello	8

Memorial High School

<u>STUDENT NAME</u>	<u>GRADE</u>
Nejesea Brown	9
Cibelle Burgos	10
Shanna-Gay Lewin	11

1. PERSONNEL

A. EMPLOYMENT

N/A

B. RESIGNATION

N/A

C. RETIREMENT

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BEFORE THE FOLLOWING RESOLUTION WAS MOVED OR SECONDED IT WAS WITHDRAWN BY THE SUPERINTENDENT. THE WITHDRAWN RESOLUTION READ AS FOLLOWS:

- 1) Mr. Richard D. Tomko, Superintendent of Schools, recommends that the board of education accept the letter of *intent to retire* from Ms. Deborah Koney, Special Education Teacher at Gantner Avenue School, effective April 1, 2011.

D. COACHES/STIPEND

Motion of Mr. Bufis, Seconded by Mr. DeMatteo, approving personal action resolution D1 through L1. (Item PF1 as amended).

Vote: Approved unanimously by roll call vote of the members present. Mr. Cannizzo was absent from the meeting.

- 1) Mr. Richard D. Tomko, Superintendent of Schools, recommends that the board of education *confirm/approve* the extra-curricular activity, student activity position for the 2010/2011 school year, as listed below:

Name	Position	Salary	Location	Start Date	End Date
Kevin Harriman	CARE Program	\$12.50/Hourly	District Wide	March 23, 2011	June 30, 2011
Rachel Mina	CARE Program	\$12.50/Hourly	District Wide	March 23, 2011	June 30, 2011

E. APPOINTMENT of AIDES

- 1) Mr. Richard D. Tomko, Superintendent of Schools, recommends that the board of education confirm/approve the *appointment* of Ms. Ana Castillo, 44A Boulevard, Elmwood Park, NJ 07407, as lunch aide at Gantner Avenue School, at a salary of \$12.50 per hour, for the 2010/2011 school year, effective March 23, 2011 through June 30, 2011, pending results of drug screening and fingerprint check.

NOTE: This appointment does not include benefits, vacations, health benefits, sick leave, sabbatical leave, or any other benefits provided by contract between the Elmwood Park Education Association and the Elmwood Park Board of Education.

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F. SUBSTITUTES

- 1) The superintendent recommends that the board of education confirm/approve the *appointment(s)* as listed below:

SUBSTITUTE TEACHERS: As attached

NOTE: These appointments do not include benefits, vacations, health benefits, sick leave, sabbatical leave, or any other benefits provided by contract between the Elmwood Park Education Association and the Elmwood Park Board of Education.

G. TRANSFER

- 1) Mr. Richard D. Tomko, Superintendent of Schools, recommends that the board of education confirm the *transfer* of Ms. Rachel Mina, One to One Aide, from Gantner Avenue School to a One to One Aide at 16th Avenue School, effective March 14, 2011.

H. MOVEMENT ON GUIDE/SALARY ADJUSTMENT

N/A

I. VOLUNTEER

N/A

J. FMLA/MATERNITY LEAVE/LEAVE OF ABSENCE

N/A

K. WORKSHOP/TRAINING

- 1) Mr. Richard D. Tomko, Superintendent of Schools, recommends that the board of education confirm/approve the following *request* from Mr. Anthony Grieco, Director of Special Services, for the 2010/2011 school year, for the following staff member to attend training:

Name	Position	Date	Substitute Required	Activity	Location
Kathleen Cash	School Psychologist	May 13, 2011	NO	NJ Association of School Psychologists	Elizabeth, NJ

- 2) Mr. Richard D. Tomko, Superintendent of Schools, recommends that the board of education confirm/approve the following *request* from Mr. Dominick Silla, Principal of 16th Avenue School, for the 2010/2011 school year, for the following staff member to attend training:

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Name	Position	Date	Substitute Required	Activity	Location
Danielle Zillitto	3 rd Grade Teacher	March 8, 24, 2011	YES	NJ ASK Workshop	Woodbridge & Lakewood, NJ

3) Mr. Richard D. Tomko, Superintendent of Schools, recommends that the board of education confirm/approve the following *request* from Mr. David Saper, Gilbert Avenue Principal, for the 2010/2011 school year, for the following staff member to attend a workshop:

Name	Position	Date	Substitute Required	Activity	Location
Christina Buldo	Elementary Guidance Counselor	April 15, 2011	NO	Annual School Counselor Conference	Union, NJ

L. STUDENT TEACHING OBSERVATION/PRACTICUM

1) Mr. Richard D. Tomko, Superintendent of Schools, recommends that the board of education confirm/approve the student teaching observation, as listed below:

Name	School	Date	Teacher	Subject
Laurie Duran	Gilbert Avenue School	April 5, 2011	TBA	Elementary Education

M. PARAPROFESSIONALS

N/A

N. EMPLOYEE CONTRACTS

N/A

O. JOB DESCRIPTIONS

N/A

2. STUDENTS

Motion of Mr. Bufis, Seconded by Mr. DeMatteo, approving student action resolutions S1 and S2.

Vote: Approved unanimously by roll call vote of the members present. Mr. Cannizzo was absent from the meeting.

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- S1. Mr. Richard D. Tomko, Superintendent of Schools, recommends that the board of education confirm/approve *out of district placements* for district students as listed below in accordance with New Jersey Administrative Code, title 6A, Chapter 14 and as recommended by the Child Study Team:

Windsor Learning Center, Pompton Lakes New Jersey

Effective: 02/21/11 through 6/30/11

Estimated Cost: \$55,225.80 (pro-rated)

Ref: 106912PM Preschool Child with a Disability

- S2. Mr. Richard D. Tomko, Superintendent of Schools, recommends that the board of education confirm/approve the *entrance into contract* with the State of New Jersey Department of Children and Families, for the placement of one student (DA) in Elmwood Park Memorial High School for the 2010-2011 school year, as attached.

3. GENERAL

Motion of Mr. DeMatteo, Seconded by Mr. Bufis, approving general action resolutions G1 through G7. (Item G5, amended).

Vote: Approved unanimously, as amended, by roll call vote of the members present. Mr. Cannizzo was absent from the meeting.

- G1. Mr. Richard D. Tomko, Superintendent of Schools, recommends that the Board of Education confirm/approve the *activity/events/fundraisers/etc.* request from Mr. Dominick Silla, Sixteenth Avenue School Principal, for the 2010-2011 school year as listed below:

The Berenstein Bears in Family Matters, The Musical (Field Trip)

June 2, 2011

9:15 a.m. – 11:30 a.m.

Bergen Performing Arts Center, 30 N. Van Brunt Street, Englewood, NJ

Pre-K

Amy Obropta/Christina Cypher

Environmental Education Outreach Program

Passaic Valley Sewerage Commissioners

April 11, 2011

9:15 a.m. – 10:15 a.m.

Gymnasium

Grade 4 Students

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Ms. Cascetta/Ms. Clark

- G2. Mr. Richard D. Tomko, Superintendent of Schools, recommends that the board of education accept the request from Mr. Warner, Memorial High School Principal, to *discard* broken/damaged equipment in the weight room at the High School for the 2010-2011 school year.
- G3. Mr. Richard D. Tomko, Superintendent of Schools, recommends that the Board of Education confirm/approve the *activity/events/fundraisers/etc.* request from Mrs. Allison Jackter, Gantner Avenue School Principal, for the 2010-2011 school year as listed below:

Family Volleyball Activity
May 20, 2011
7:00 p.m. – 9:00 p.m.
Gantner Ave. School Gym
School Wide Participation – Students and their families
Mrs. Jackter/Mr. Schwartz

“When I Grow Up” Program
March 31, 2011
9:00 a.m. – 9:45 a.m.
Gantner Ave. School Gym
Kindergarten Students
Ms. Burniston/Ms. Cannata

Book Repair Night
May 10, 2011
7:00 p.m. – 9:00 p.m.
Gantner Avenue School Library
Parents
Mrs. Kane, Librarian

- G4. Mr. Richard D. Tomko, Superintendent of Schools, recommends that the Board of Education confirm/approve the *activity/events/fundraisers/etc.* request from Mr. Lawrence DeSantis, Middle School Principal, for the 2010-2011 school year as listed below:

Family Math Night
April 11, 2011
7:00 p.m. – 8:30 p.m.
Middle School Gym
Grade 6 through 8 students and their families
Mrs. Brown

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- G5. Mr. Richard D. Tomko, Superintendent of Schools, recommends that the Board of Education confirm/approve the *activity/events/fundraisers/etc.* request from Mr. David Saper, Gilbert Avenue School Principal, for the 2010-2011 school year as listed below:

“Mystery Reader” Program
2010-2011/2011-2012 School Years
16th, Gilbert, Gantner
Kindergarten students and their parents

Donation of Coins
American Red Cross Tsunami/Earthquake Survivors Fundraiser
March and April 2011
Gantner and Gilbert Avenue Students, Parents, Faculty and Staff

- G6. Mr. Richard D. Tomko, Superintendent of Schools, recommends that the board of education confirm/approve the *creation* of the Elmwood Park Memorial Middle School Summer School and Elementary Enrichment programs (Summer 2011), pending confirmation from the Bergen County Superintendent and County Board of Education officials.
- G7. Mr. Richard D. Tomko, Superintendent of Schools, recommends that the board of education *confirm/approve* the district-wide Professional Development Plan 2011-2012, as attached.

4. BUSINESS

Motion of Mr. Mr. Bufis, Seconded by Mr. DeMatteo, approving business action resolutions M1 through BG-A.

Vote: Approved unanimously by roll call vote of the members present, with the exception that Mrs. Balistrieri recused herself as to the vote on item 100479 on Resolution #F3. Mr. Cannizzo was absent from the meeting.

M. Approval of Minutes

- M1.** BE IT RESOLVED: that the minutes of the following meeting be approved:

Regular Meeting - February 22, 2011

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F. Financial

F1a. BE IT RESOLVED: that the following 2010-2011 reports, attached, are accepted and approved for filing and audit:

Board Secretary's Reports/February
Transfer Report/February

F1b. BE IT RESOLVED: that the following 2010-2011 reports, attached, are accepted and approved for filing and audit:

Treasurer of School Monies Report/February

F2. Confirmation of Bills and Warrants

BE IT RESOLVED: that, based upon the recommendation of the superintendent and business administrator, the bills payable from Valley National Bank Board of Education General Account, which were reviewed by the Finance Committee be confirmed for payment.

F3. Stipend and Overtime Payroll Confirmation

BE IT RESOLVED: that the Elmwood Park Board of Education confirms the action of the board secretary/business administrator in issuing the stipend payroll for February 2011, and

BE IT FURTHER RESOLVED:

that the Elmwood Park Board of Education confirms the action of the board secretary/business administrator and the superintendent in issuing overtime and per diem vouchers received and made payable for February 2011, as attached.

F4. Acknowledgment of Student Activity Account Balances

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BE IT RESOLVED: that, upon the recommendation of the board secretary/
business administrator, the board acknowledges
student activity account balances for period ending
February 2011, as attached.

BG. Business General

BG1. Use of Facilities - Approvals

BE IT RESOLVED: that, upon the recommendation of the superintendent
and business administrator, the board approves the
requests for Use of School Facilities, per Board Policy
#1330, as attached.

BG2. Use of Facilities – Approvals – Outside Organizations

BE IT RESOLVED: that, upon the recommendation of the superintendent
and business administrator, the board approves the
requests for Use of School Facilities from outside
organizations, per Board Policy #1330, as attached.

BG3. School Bus Emergency Evacuation Drill Report/Gantner Avenue School

BE IT RESOLVED: that the Elmwood Park Board of Education hereby
authorizes that the attached Bus Emergency Evacuation
Drill Report for Gantner Avenue School be reflected in
official board minutes of this meeting.

L. Legal

L1. Authorize Application for Safety Grant Program

BE IT RESOLVED: that the board of education does hereby authorize the
board secretary/business administrator to execute
application documentation for the New Jersey School
Boards Association Insurance Group Safety Grant
Program, as attached.

A. Adoption of Policies and Regulations – N/A

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ADDENDUM 1

PERSONNEL

A. EMPLOYMENT

Motion of Mr. Bufis, Seconded by Mr. DeMatteo, approving addendum 1 personnel resolution PA1 through PD2.

Vote: Approved unanimously by roll call vote of the members present. Mr. Cannizzo was absent from the meeting.

1) Mr. Richard D. Tomko, Superintendent of Schools, recommends that the board of education confirm/approve the appointment of Ms. Jessica Goregoitia, 153 Washington Avenue, Elmwood Park, NJ 07407, as a temporary replacement maternity leave teacher at the Sixteenth Avenue School, per diem rate based on step 1 of the BA teacher salary for the 2010/2011 school year, effective April 21, 2011, through December 23, 2011, pending results of fingerprint check.

2) Mr. Richard D. Tomko, Superintendent of Schools, recommends that the board of education confirm/approve the appointment of Ms. Kimberly Padula, 746 Lake Avenue, Lyndhurst, NJ 07071, as a temporary replacement maternity leave teacher at the Sixteenth Avenue School, per diem rate based on step 1 of the BA teacher salary for the 2010/2011 school year, effective April 4, 2011 through June 24, 2011, pending results of fingerprint check.

B. RESIGNATION

1) Mr. Richard D. Tomko, Superintendent of Schools, recommends that the board of education accept the letter of resignation from Ms. Nicole Pacifico, Teacher's Aide, at Sixteenth Avenue School, for the 2010/2011 school year, effective March 17, 2011.

D. COACHES/STIPEND

2) Mr. Richard D. Tomko, Superintendent of schools, recommends that the board of education confirm/approve the appointment(s) of teacher's aides who currently hold state certification presently employed in the Elmwood Park School District as bedside instructors at the rate of \$45.00 per hour, effective March 23, 2011, through June 30, 2011.

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GENERAL

Motion of Mr. Bufis, Seconded by Mr. DeMatteo, approving addendum 1, general action resolutions G8 through G10.

Vote: Approved unanimously by roll call vote of the members present. Mr. Cannizzo was absent from the meeting.

- G8. Mr. Richard D. Tomko, Superintendent of Schools, recommends that the Board of Education confirm/approve the activity/events/fundraisers/etc. from Mrs. Allison Jackter, Gantner Avenue School Principal, for the 2010-2011 school year as listed below:

Parent Career Presentation to Kindergarten Students
April 4, 2011
2:20 p.m. – 2:50 p.m.
Gantner Avenue Gym
Mrs. Burniston, Ms. Stenftennagel (Student Teacher)

Sterling Hill Mines Field Trip
30 Plant Street, Ogdensburg, NJ
April 18, 2011
9:15 a.m. – 2:30 p.m.
Grade 3
Ms. Vandermast, Ms Sporillo, Ms. Costanzo

Poetry Contest
Students Grade 2-5
Month of March
Mrs. Kane, Librarian

Math Bee/Spelling Bee
March 24 & 25, 2011
Gantner Avenue Gym
Starts 9:00 a.m.
Grade 1 Students
Ms. Arose, Ms. Kittaneh, Ms. Costanzo

- G9. Mr. Richard D. Tomko, Superintendent of Schools, recommends that the Board of Education confirm/approve the donation of a slightly used 20” television from the Suifan Family to Mrs. Koney’s class at Gantner Avenue School for the 2010-2011 school year.

- G10. Mr. Richard D. Tomko, Superintendent of Schools, recommends that the Board of Education confirm/approve the activity/events/fundraisers/etc. from

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Mr. David Warner, High School Principal, for the 2010-2011 school year as listed below:

School Logo Attire Fundraiser
March 23, 2011 – April 6, 2011
In School / Home
Grades 6-12 Baseball Teams
Mr. Scarnaty, Baseball Coaches, Baseball

BUSINESS GENERAL

BG4. School Bus Emergency Evacuation Drill Report/Memorial Middle School

Motion of Mr. Bufis, Seconded by Mr. DeMatteo, approving addendum 1 business general resolutions BG4 and BG5.

Vote: Approved unanimously by roll call vote of the members present. Mtr. Cannizzo was absent from the meeting.

BE IT RESOLVED: that the Elmwood Park Board of Education hereby authorizes that the attached Bus Emergency Evacuation Drill Report for Memorial Middle School be reflected in official board minutes of this meeting.

BG5. School Bus Emergency Evacuation Drill Report/Memorial High

BE IT RESOLVED: that the Elmwood Park Board of Education hereby authorizes that the attached Bus Emergency Evacuation Drill Report for Memorial High School be reflected in official board minutes of this meeting.

ADDENDUM 2

1. PERSONNEL

A. Employment

Motion of Mr. Bufis, Seconded by Mr. DeMatteo, approving addendum 2, action resolutions PA3 and M2.

Vote: Approved unanimously by roll call vote of the members present. Mr. Cannizzo was absent from the meeting.

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- 3) Mr. Richard D. Tomko, Superintendent of Schools, recommends that the board of education confirm/approve the appointment of Ms. Pam Meylan Bratton, 17 Crestmont Drive, Rockaway, NJ 07801, as a temporary replacement maternity leave teacher at Gantner Avenue School, per diem rate based on step 1 of the BA teacher salary for the 2010/2011 school year, effective May 12, 2011, through June 30, 2011, pending results of fingerprint check.

4. BUSINESS

M. Approval of Minutes

M2. BE IT RESOLVED: that the minutes of the following meeting be approved:

Special Meeting – March 8, 2011

After comments by board members and administration, by motion of Mr. Bufis, which was seconded by Mr. DeMatteo, the meeting was adjourned at 9:30 p.m.

I hereby certify these final summary minutes of the meeting of the Elmwood Park Board of Education in session on Tuesday, March 22, 2011, to be true and correct and in complete agreement with the official Minute Book of the Board of Education.

Respectfully submitted,

William P. Moffitt
Board Secretary